The Ames Laboratory Recycling Guidelines















PAPER. MAGAZINES. PHONE BOOKS. NEWSPAPER. COLORED PAPER. PRESSBOARD PACKAGING, FOLDERS, ENVELOPES AND CLEAN FOOD AND BEVERAGE CONTAINERS

are recycled through lowa State. Custodial staff will remove paper from the trays on your office trash cans. Take other items to the blue bins in the following locations.

- Harley Wilhelm Hall 110 or 118
- Metals Development 140 or near the Freight Elevator
- TASF G51
- Spedding Hall Loading dock

If you have a large number of items for mixed recycling, <u>request</u> a blue bin for your space or call 515-294-2153.

BATTERIES – ALKALINE. BUTTON. NICKEL-CADMIUM (NICD). LEAD ACID AND LITHIUM OR LITHIUM ION (Li OR Li-ion) are collected at the Ames Laboratory. Tape the connections of your small (under 1lb) batteries and drop at the following locations.

- TASF G40
- Spedding Hall 160

If you have larger batteries, request a pick up or call 515-294-2153.

TONER CARTRIDGES can be taken to the Ames Laboratory Storeroom, Spedding Hall 160.

EXCESS EQUIPMENT must be tagged with the Ames Laboratory Property Transfer (green) tags. Fill out a tag and fasten it to the property you want removed. Remove and return the top (green) copy. Green tags can be found at the following locations.

- TASF G40 *return top (green) copy to this location
- Spedding Hall 160

For information on ISU excess property, see FP&M's website.

<u>SCRAP METAL</u> is recycled at Ames Laboratory. <u>Contact</u> ESH&A at 515-294-2153. For <u>scrap metal</u> recycling questions at Iowa State University, contact <u>Central Stores</u>, <u>ISU Surplus</u> or call 515-294-7300.

CARDBOARD is picked-up by custodial staff for recycling. Please mark your unwanted cardboard containers "Recycle" so the custodians know that they can take any unwanted boxes. Employees are encouraged to break down (flatten) and put large cardboard boxes into the cardboard (green) dumpsters at the following locations.

- Metals Development Loading dock
- Spedding Hall Loading dock

For university cardboard recycling locations, go to FP&M's website.

<u>FLUORESCENT IAMPS</u> and compact fluorescent lamps (CFLs) are recycled. Ames Laboratory custodians will collect spent fluorescent lamps. <u>Contact</u> if you have spent lamps for recycling or call 515-294-4360. ISU building occupants can use <u>FP&M's website</u> for lamp recycling details.

PACKAGING PEANUTS and VERMICULITE are reused in packaging for the Laboratory. Take your clean packaging peanuts to the Ames Laboratory Storeroom, Spedding Hall 160.

For more information on recycling in the Ames area, visit the <u>ISU Recycling</u> website or the <u>City of Ames</u> website. <u>Send us</u> your comments, ideas and suggestions or call ESH&A at 515-294-2153.